

BRIGHT WAY ZEN BOARD MEETING – Minutes of the Meeting July 15, 2020

Meeting was called to order via zoom at 6:30 pm

PRESENT AT MEETING: Domyo Burk, Executive Director; Jeff Young, Chair of the Board; Janna Jinryu Allgood, Vice Chair; Jim Lewinson; Zack Bartel, Treasurer; Joan Maurer, Secretary and Bob Kempter.

ZAZEN AND COUNCIL PROCESS: Members observed five minutes of zazen and a held a brief council process.

EXECUTIVE SESSION

Executive Session was held. Confidential minutes, if there was anything to be reported or discussed, are dealt with and filed separately.

REPORTS:

Budget Report

Domyo reported that Bright Way is doing well with regard to the budget. To date, after expenses, there is credit of \$2,569. This is \$1,500 more than projected.

Income - we have received \$2,500 more in contributions than expected, although we also have not done any fundraising toward the \$5,000 income-through-fundraising budget we built in this year.

Expenses - these are currently lower than expected, largely due to not meeting in person. Expenses are \$582 lower than projected.

We made \$675 toward the fundraising workshop, which was a nice offset of our cost of \$1,050.

Membership and Pledges

There are currently 69 members. There were 65 in April and 67 in January.

 About 57 members participate regularly (April: 55)

 About six participant members have significantly decreased participation since we have been online.

 We have gained around six to eight new regular participants (not necessarily members) largely because we are online.

 Three participant members from out of state (have joined and pay pledge)

Average monthly pledge: \$48 (April: \$53; January: \$50)

Bookkeeper

Marcia Kahn volunteered her services as bookkeeper and is doing great. She prepared all the reports. Zack, as Treasurer, will send out an email to the Sangha to let everyone know she is filling this role.

OLD BUSINESS

Review of Survey Comments

The majority of the comments were positive. We decided that more information was needed to decide if a response was needed to some of the comments. Joan volunteered to write a blog post to the Sangha, thanking everyone for their feedback and requesting members contact the Board if they are interested in further discussion.

NEW BUSINESS

Fundraising

Most of the Board members attended a fundraising training by Thomas Bruner. This was deemed a positive experience. There was discussion about having a fundraising event, what the goal would be and what this would look like. It was decided this will be a topic at the next Board meeting. In the meantime, several members will meet to discuss this further and develop a proposal. This group includes Jeff Young, Jim Lewinson, Bob Kempter and Janna Jinryu Allgood.

Board Retreat

Domyo suggested that the Board meet prior to October to discuss a fundraising plan and also the Zendo in light of COVID-19. Domyo will send dates for a Board Retreat in September.

The meeting adjourned at 8:30

Respectfully submitted,

Joan Maurer, Secretary to the Board of Directors, Bright Way Zen