

BRIGHT WAY ZEN BOARD MEETING

Minutes of Meeting of January 22, 2020:

Meeting called to order at 6:30 p.m.

PRESENT AT THE MEETING:

Domyo Burk, Jinryu Janna Allgood, Jim Lewinson, Zack Bartel, Jeff Young, Bob Kemper. Joan Maurer was not present due to illness. The board formally sends her good wishes and a speedy recovery.

The Board welcomes Bob Kemper as it's newest member.

Zazen and council process:

The meeting began with 3 minutes of zazen and a brief council process.

Prior Meeting Minutes:

Minutes of October 16, 2019 board meeting were reviewed and approved unanimously.

EXECUTIVE SESSION

A brief executive session was held. Confidential minutes, if there was anything to be reported or discussed, are dealt with and filed separately.

REPORTS:

2019 Budget Report

INCOME

Contributions total \$47,222 was \$4997 higher than projected. This is due to donations to the Children's Program solicited by Marcia, higher income than expected from the fundraiser (net of \$4607) and higher regular non-fundraising contributions which were \$2290 higher than projected.

Total Income total \$58,340 was \$8,480 higher than projected. This is due to the higher than projected contributions as well as higher retreat income than expected from higher fees and attendance.

EXPENSES

Total Expenses were \$50,089 and \$10,480 higher than projected. This was due to:

- Unbudgeted expense - Thomas Bruhner guide our strategic process (\$750)
- Unbudgeted expense - New Member Packets (\$290)
- Higher than expected expenses for the fundraiser (\$535 - 65 people instead of projected 45, cost of food and space)
- Higher than projected retreat costs - more attendees, purchase of durable equipment

BUDGET - NET

Despite higher than expected expenses, we had a net income of \$8,251, which was \$3,575 higher than expected. The Board notes that the net increase in bank balance is 39.5% a total of \$21,302.74

Membership and Pledge

- 67 members (Jan: 56, April: 58)
 - 58 regular participants
- Average monthly pledge
 - All: \$50 (Jan: \$50, April: \$52, Oct: \$48)
 - Regular Participants: \$54 (Jan: \$52, April: \$57, Oct \$52)
 - Donor-only: \$27 (Jan: \$34, April: \$30, Oct: \$31)

A meeting was held regarding Sesshin by Domyo, Shintai, Jyoshin, Jinryu, Teiko. BWZ won't have a 2020 Sesshin because of the desire to move it from August to March going forward. BWZ will have a one-day retreat in August. The possible location is the Hull Family Foundation Park and Lodge <http://www.hullparkandlodge.org/about-us.html>

Strategic Plan Roll-out Update

Board to review Strategic Plan at Board Retreat - Domyo to schedule the retreat
Discussion on the possibility of investigating the Eugene Zendo (Buddha Eye?) which had success achieving what we want to achieve.

Discussion on the progress of the next member survey.

- The questions should come from the Strategic Plan measurements
- One or two questions should be the same or similar as the initial survey to gauge progress
- Zack will draft the survey and get feedback from Domyo and Board

NEW BUSINESS

2020 Budget Proposal

Minor changes to the proposed budget including:

- Adding a line item for the contingency plan - \$4,000
- Minor addition to Children's Program expense

APPROVED: The proposed budget passes unanimously with minor changes

Addressing Climate Emergency

Discussion on how to raise the awareness of our climate crisis to the Sangha. The Board thanks Domyo for bringing this to their attention and urges her to continue this project at her discretion.

Thank You Letter for Large Donations

The topic of giving thanks to those who gave large end-of-year donations was raised by Domyo. No conclusion was reached given meeting time constraints.

Motion to Adjourn passes unanimously

Meeting adjourned at 8:44 p.m.

Respectfully submitted by Zack Bartel.