

Bright Way Zen (BWZ) Meeting Minutes 01-24-2013

- 640pm** Call to order and quorum established
- Attendees: Domyo Burk, Ellen Carlin, Jeff Young, Dawn Holt, and Amy Plavak
- 645p** Approval of updated minutes
-approved with updates.
- 648p** Finalizing Board terms:
Domyo Burk, President-
Ellen Carlin, Vice-President- 1 year
Mary Fushin Payne, Treasurer – 2-year term
So'on Markel, secretary , - 2-yr term
Members at-large:
Jeff Young, 3-year
Dawn Holt, 3-year
Amy Plavak, 1 year
- 708p** Presentation of the edited bylaws. Ratified spiritual director and changes except items below.
- Decision:
- To review by-laws yearly as we grow.
 - Domyo/Dawn will clarify president/CoB roles. We agree to limit the number of roles but want to clarify expectations/responsibilities of them. We will review updates at next meeting.
- 724p** Presentation of financials
Will eventually move from paypal to quickbooks.
Decision made: we recommend to have redundancy to Domyo for financials and have treasure attend board meetings. Amy volunteered to serve as treasurer for first year.
Update on IRS application, Partners-in-Care, donation letters
- Partners-in-Care- interfaith/vet org. Will present Domyo-BWZ w/ plaque.
 - Donation letter/statement to members for tax purposes.
- Working on a Bright Way Zen ethics policy (a requirement for Domyo by the Soto Zen Buddhist Association, that she be operating under an ethics policy)
- Decision to postpone this discussion till next meeting.
The future - practice place of our own? fundraising? long-term vision?
- Decision- to meet monthly for the next 6 months while we get the "ball-rolling".
- 845p-** Meeting Adjourned
- Additional Notes:**